

<b>Job Title:</b>	Full Time Parents Under Pressure (PUP) Community Worker
<b>Location:</b>	Community Based –
<b>Reports to:</b>	Team Leader in Community and Day Services
<b>Hours:</b>	35 hours per week. Some out of hours work required.
<b>Salary:</b>	36,000 per annum
<b>Purpose:</b>	To provide 1:1 PUP support to families residing in the community. Utilising the Integrated framework to inform the work they are carrying out with families experiencing adversity.
<b>Job Type:</b>	These specified purpose contracts are for 12 months.
<b>Contact Email:</b>	<a href="mailto:Justinah.bello@coolminetc.ie">Justinah.bello@coolminetc.ie</a>

Coolmine is a leading drug and alcohol treatment centre providing community, day and residential services to men and women with problematic substance use and their families in Ireland established since 1973. Coolmine Therapeutic Community believes that everyone should have the opportunity to overcome addiction and lead a fulfilled and productive life.

We now have a vacancy for Part time Parents Under Pressure (PUP) community Worker. The successful candidate will report to Team Leader to provide 1: 1 PUP support to families residing in the community. Utilising the Integrated framework to inform the work they are carrying out with families experiencing adversity.

**Role Responsibilities: (Include, but not limited to)**

- Work with families in the Greater Dublin Region whom are experiencing adversity and pressure, including but not limited to- past or current addiction problems, domestic violence, financial difficulties, homelessness and/ or minimal support structures.
- To carry out thorough assessments of parents and engaging parents in the development and implementation of their own individualised and tailored therapeutic family support plan
- Providing 1:1 support to families in multiple settings including their own home setting, support services and or family resource settings
- Provide online support to parents if access to 1:1 setting is an identified block
- Providing group support if deemed appropriate by referring service
- Ensuring that all relevant documentation, filing, statistics, and paperwork are in line with the aims and standards of the project.
- Maintain professional and personal boundaries
- To maintain an effective working relationship with PuP co-ordinator and being open to reasonable requests from line manager in order to ensure effective working relationships.
- To maintain positive working relationships with referral agencies and services
- To comply with all Health and Safety regulations of host organisation and risk assessment procedures put in place that ensures safety for 1:1 working
- To work within the policies of Coolmine Therapeutic Community in order to ensure that a consistent delivery of service, quality standards and best practice are adhered to at all times

### **Administration skills**

- Effectively implement therapeutic family support plans.
- Keep PUP database updated
- Keep records pertinent to the post and observe professional standards ensuring confidentiality of records and security of same.
- Administer the day-to-day aspects of the service and facilities.
- Provide reports and statistics as requested.
- Participate in ongoing evaluation and in initiatives to improve the quality of all aspects of the service.

### **Person Specification**

#### **Essential to the Post**

- Recognised 3<sup>rd</sup> Level Qualification (minimum Level 7 Diploma)
- Fully Trained and Accredited (or working towards) PUP therapist
- Access to Transport

#### **Experience**

- Can understand the dynamics and interface between the individual and the community.
- Fully competent in the use PUP integrated Framework
- Experience in implementation and evaluation of care planning/Case management
- Has experience of working of interagency working within support services.

#### **Knowledge & Skills**

- Flexible in meeting the needs of the parents they are working with.
- Have a “can do” attitude and a positive solution focused approach to problem solving and conflict resolution.
- Has excellent communication and listening skills.
- Enjoys working with people, is approachable, and demonstrates warm and friendly mannerisms.
- Is clear and explicit about professional and personal boundaries.
- Strong interpersonal skills
- Strong written and verbal communication skills
- Demonstrating dignity and respect for self and others at all times.
- Capacity to work effectively under pressure

#### **Application Process:**

Interested candidates who meet the Person Specification requirements should send their CV & cover letter to Justinah Bello, HR Generalist at [justinah.bello@coolminetc.ie](mailto:justinah.bello@coolminetc.ie).

The closing date for applications is **5pm on Thursday 17<sup>th</sup> December, 2020.**

**Coolmine Therapeutic Community is an equal opportunities employer.**