

Volunteer Application Form



Contact Information

Name	
Street Address	
Town or City	
Mobile Phone	
Work Phone	
E-Mail Address	

Availability

When are you available to volunteer, please 'x'.

Time/ Day	M	T	W	T	F	S	S
AM							
PM							
EVE							

Notes. Please state any specific weeks or months in the year that suit or don't suit you best. Mention planned holidays here too.

Interests

Tell us the areas that interest you for volunteering, please 'x'.

Administration	Trade skills (plumbing, electrics, etc)
Events	Newsletter production
Field work (outreach)	Volunteer coordination
Fundraising (organizing and events)	Project work (general)
Deliveries (helping van driver)	Other (please state)

Notes

Please tell us briefly why do you want to volunteer with Coolmine?

Please tell us briefly what you hope to gain from your volunteering experience with us?

Please tell us about any educational background, work or volunteering experience that would be relevant to the volunteer role you are applying for?

Special Skills/ Competencies

State briefly special skills and transferable competencies you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports that could support you deliverables?

Previous Volunteer Experience

State briefly any previous volunteer experience in the last 5years

Do you have any special needs you want to share with us?

Contact Person in Case of Emergency

Name	
Street Address	
Town or City	
Mobile Phone	
Work Phone	

E-Mail Address	
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References

First Name	
Mobile Phone	
E-Mail Address	

Second Name	
Mobile Phone	
E-Mail Address	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal. Please note that Garda Vetting is a requirement for all/some volunteer roles within our organisation it is Coolmine policy to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

'I confirm that I have read and understand the CTC Code of Conduct and that I will abide by all provisions of that code for the duration of my work with Coolmine'.

Name (printed)	
Signature	
Date	
Age: I am over 18	

Thank you for completing this application form and for your interest in volunteering with us. Please return by email to Info@coolminetc.ie

Internal Use



Coolmine Therapeutic Community

Self-Declaration Form

For the Protection of vulnerable groups

Private & Confidential: Please read this section.

The position that you have applied for will, or may, involve you working with vulnerable adults and or children. In order to protect these people, yourself and Coolmine you are required to disclose all convictions (spent and unspent), cautions, and any relevant non-conviction information. Please give details regarding any convictions and cautions under the heading in Section 1, and any relevant non-conviction information in Section 2. Please sign the declaration form Section 3. If any section or part of section is not relevant please do not leave blank, this may hold up your application, write N/A (Not applicable).

If you wish to discuss the form in confidence, please contact the volunteer/ student placement officer or HR. All information is treated in strictest confidence.

Section 1

- a) Please give the date and details of any conviction(s), the sentence that you received and the court where your case was heard:

- b) Please give details of the reasons and circumstances that lead to your offence(s)

- c) Please give details of how you completed the sentence imposed, (for example did you pay your fine as required, what conditions were attached to your probation/community service/supervised attendance order, did you comply with the requirements of your order/custodial sentence etc.

- d) Has any other organization supported you to work through any of the above issues?

e) What have you learned from the experience?

Section 2 : Non-conviction relevant information : (investigation by police, involvement with Social Services, etc.).

Section 3

Declaration (I certify that all information contained in this form is true and correct to the best of my knowledge and realize that false information or omissions may lead to dismissal or withdrawal of any offer of employment/volunteering).

Name: _____ **Signature:** _____ **Date:** _____

NOTE: The information given in this form will be treated in the strictest confidence.

Thank you for completing this application form and for your interest in volunteering with us.