

Job Title:	Clinical Quality and Safety Manager (CQSM)
Location:	Ringwood Office Damastown Close Dublin 15
Reports to:	Head of Services
Sector:	Charities
Hours:	35 hours per week. Some out of hours work may be required.
Job Type:	Full Time (Permanent)
Salary:	Competitive
Purpose:	The Clinical Quality and Safety Manager will have oversight and responsibility for all elements of clinical governance (Therapeutic & Medical) to include; policies & procedures, quality assurance & standards, clinical risk management & safety, client complex needs assessment and statutory & non-statutory reporting within and on behalf of Coolmine.
Contact Email:	Justinah.bello@coolminetc.ie
Application Ref.	HR/DUB/FLM /CQSM/0522

Coolmine is a leading drug and alcohol treatment centre providing community, day and residential services to men and women with problematic substance use and their families in Ireland. Established since 1973, Coolmine Therapeutic Community believes that everyone should have the opportunity to overcome addiction and lead a fulfilled and productive life.

We now have a vacancy for Clinical Quality & Safety Manager. The successful candidate will report to Head of Services and be responsible for all elements of clinical governance (Therapeutic & Medical) to include; policies & procedures, quality assurance & standards, clinical risk management & safety, client complex needs assessment and statutory & non-statutory reporting within and on behalf of Coolmine.

Role Responsibilities: (Include, but not limited to)

Quality Assurance and Continuous Improvement

- Ensure Quality standards are met and a system of continuous review is in place. E.g.: HIQA Principals & Standards of Care & SBHC
- Be a core member of the regional Clinical Quality and Safety Groups and report accordingly on implementation & review of quality standards within Coolmine Services
- Chair child protection working group and ensure continuous review of child protection compliance, i.e. Children First Implementation, Self-Audit Checklist, Child Protection Policy & Safeguarding Statements

Clinical Risk Management and Safety

- Monitor/Review/Risk Assess complex admissions & compile report
- Ensure safe admission and treatment planning for clients presenting with complex needs.
- Provide expert advice and clinical case management support for clients with complex needs and chair, interagency case conference for clients when required pre and post admission.
- Manage complaints that are clinically related as per internal policy and procedure

Clinical Medical & Therapeutic Procedures & practice

- Oversight of OST and detox programmes, liaise with GP in regards to delivery of Benzo, Librium, methadone detoxification programmes & support care plan progression, including liaison with community & healthcare clinicians- when required
- Review and oversight of clinical-therapeutic and medical-policies, procedures and practice
- Bi monthly meetings with regional visiting Medical Officers in residential services to review the service provided
- Train, audit and ensure good practice in implementation of medication prescribing and management in services
- Ensure clinical supervision is provided to the CTC clinical nursing team
- Meet with Clinical Supervisors providing staff support and report to Head of Services on any emerging issues/areas of concern for preventative and/or remedial actions

Leadership & Management

- Provide Line Management support/Performance Reviews to Coolmine Nurse Team Leaders.
- Lead organisation nursing strategy/review and ensure implementation

Staff Training & Development

- Be a core member of the Organisational Training Sub Committee to input into the clinical (therapeutic and medical) training needs of the organisation.
- Provide/arrange training for staff in mental health, dual diagnosis, substance misuse, medications and impact on client behaviour/well-being

Statistics and Trends Analysis

- Respond to trends identified from internal reporting system that are clinically related.

Services Accidents and Incidences

- Chair the clinical quality and safety group and provide expertise on clinical issues reported via the internal accident and incident reporting system

Clinical Supervision

- Responsible for clinical supervision of nurses
- Meet with Clinical Supervisors providing staff support and report to HOS

Person Specification

Education

Essential:

- CNM3 or above,

Desirable:

Skills & Experience (evidence of)

Essential:

- Addiction Training
- Minimum 3 years work experience in a similar role.
- Strong interpersonal and communication skills
- Ability to lead a team - manage and motivate staff
- Ability to prioritise, plan and organise
- Proven capacity to deliver clear reports, documentation and presentations to a range of stakeholders, internally and externally
- Commitment to the delivery of quality service
- Comprehensive knowledge of relevant legislation and regulations
- Professionalism and discretion with ability to manage sensitive situations in confidence and with tact and diplomacy
- Must be able to work collaboratively, with a range of colleagues in the wider organisation, as well as with external stakeholders

Desirable:

- Additional managerial qualification
- Experience within homeless, addiction or mental health sectors
- Experience and working knowledge of risk management strategy and systems
- An understanding of Charity legislation and regulation
- Experience of establishing positive and productive relationships at senior level

Competencies:

Core:

- Quality
- Teamwork
- Accountability

Organisation & Results

- Manage multiple priorities
- Drive for Results
- Operational Excellence

People & Team

- Developing Others
- Managing under pressure

Self

- Self-Awareness

Application Process:

Interested candidates who meet the criteria in terms of qualifications, experience and person specification should send their CV & cover letter with application reference code HR/DUB/FLM /CQSM/0522 to Justinah Bello HR Manager at justinah.bello@coolminetc.ie.

The closing date for applications is **5pm on Friday 27th May, 2022.**

Coolmine Therapeutic Community is an equal opportunities employer.