

<b>Job Title:</b>	<b>Counsellor/ Psychotherapist [Coolmine Mid-West Services]</b>
<b>Location:</b>	Coolmine Mid-West Services  The position will be assigned to Mahon House, Limerick and Westbourne House Limerick.
<b>Reports to:</b>	Coolmine Mid-West Manager
<b>Hours:</b>	Part-time post for 17.5 hours per week
<b>Job Type:</b>	12 months fixed-term contract
<b>Salary:</b>	Competitive based on experience
<b>Purpose:</b>	<ul style="list-style-type: none"> <li>Engage in therapeutic relationships with Service Users to assist in the management of substance use and related issues.</li> <li>Provide individual and group counselling in community care settings of the Service.</li> <li>Work with other members of multidisciplinary care teams to provide a person-centred service.</li> </ul>
<b>Contact Email:</b>	<a href="mailto:karl.mooney@coolminetc.ie">karl.mooney@coolminetc.ie</a>
<b>Application Ref.</b>	<b>HR/LRK/SDL/CLR/0822</b>

Coolmine is a leading drug and alcohol treatment centre providing community, day and residential services to men and women with problematic substance use and their families in Ireland established since 1973. Coolmine Therapeutic Community believes that everyone should have the opportunity to overcome addiction and lead a fulfilled and productive life.

We now have vacancy for Project Workers. The successful candidates will report to Team Leader to provide quality service to clients, families and significant others in accordance with best practice in the area of case management, group therapy, psycho-social workshops, and formal and informal interactions with clients.

**Role Responsibilities: (Include, but not limited to)**

**Clinical Practice**

- Conduct initial and comprehensive assessments according to National protocols
- Implementation and facilitation of appropriate Key Working, Care planning and Case Management
- Provide individual/group counselling/therapy to clients
- Keep appropriate patient files ie progress notes, confidential releases (no information should be given or sought about clients without first obtaining their written consent), discharge summaries etc. Attend and present case reviews at weekly conferences held by Programme Director.
- To practice in accordance with Coolmine policies and standards.

- Participation in clinical multidisciplinary team liaison with general practitioners, other primary health care staff, psychiatric services, statutory/voluntary and other agencies as appropriate.
- Referral of clients to self-help groups and community initiatives.
- Notification of child abuse in accordance with Children First Guidelines.

### **Administration and Accountability**

- Maintain contemporaneous records and submit statistics and activity data in a timely manner as requested by Senior.
- To write clear concise reports.
- Adhere to the Freedom of Information Act, Data Protection Act and requirements of relevant professional Accrediting Bodies, ensuring confidentiality of records and security of same.
- As a mandated person under the Children First Act 2015 you will have a legal obligation to report child protection concerns at or above a defined threshold to TusLA & to assist Tusla, if requested, in assessing a concern which has been the subject of a mandated report.

### **Multi-Disciplinary Team Working**

- Participate as a member of Multi-disciplinary Team including meetings, case conferences, team building and change management initiatives.
- Contribute to the development and implementation of information sharing protocols, audit systems, referral pathways, individual care plans and shared care arrangements.
- To collaborate with community projects in relation to care planning.

### **Development and Evaluation of Service**

- Support models of evidence-based practice.
- Training and supervision of other staff as required, sharing knowledge to maintain professional standards.
- Ongoing monitoring, audit and evaluation of service.
- Participation in the development of new initiatives: e.g. Community based programmes, training programmes etc.

### **Other requirements specific to the post**

- Access to appropriate transport to fulfil the requirements of the role as the post may involve travel e.g. service delivery at multiple locations if required.
- Flexible working hours – availability to work unsociable hours as required to provide greater access to services

**The above Job Specification is not intended to be a comprehensive list of all duties involved and consequently, the post holder may be required to perform other duties as appropriate to the post which may be assigned to him/her from time to time and to contribute to the development of the post while in office.**

## **Person Specification**

### ***Candidates must:***

- Demonstrate the ability to assess Service Users' suitability for counselling / therapy
- Demonstrate competence in providing short-term therapy to Services Users utilising therapeutic approaches such as person-centred and cognitive-behavioural therapies
- Demonstrate knowledge of adult development and the impact of deprivation, neglect and abuse
- Demonstrate an ability to utilise evidence based practice in informing clinical decisions about Service Users
- Demonstrate knowledge of National Rehabilitation Framework
- Demonstrate clinical knowledge of assessment and treatment of a range of and dual diagnosis
- Demonstrate knowledge of notification procedures around child protection and management of other ethical considerations relevant to post
- Demonstrate knowledge of relevant legislation
- Demonstrate competence in responding appropriately to diverse Service Users who are vulnerable or at risk
- Demonstrate commitment to continuing professional development and effective use of supervision
- Demonstrate the ability to work effectively and confidently with challenging Service Users' processes
- Demonstrate awareness of professional and personal boundaries
- Demonstrate an appreciation of the importance of professional and personal support systems
- Display effective interpersonal and communication (verbal and written) skills
- Demonstrate ability to manage Service Users' records effectively and to produce counselling reports as required
- Demonstrate an ability to work both as part of a multidisciplinary team and to work independently, under Supervision
- Demonstrate a willingness to develop IT skills relevant to the role
- Demonstrate evidence of effective planning and organising skills including awareness of resource management and importance of value for money
- Demonstrate ability to manage deadlines and effectively handle multiple tasks
- Maintain strong links with the Service Users and develop systems of Service User evaluation
- Demonstrate initiative and innovation, identifying areas of improvement, implementing and managing change
- Demonstrate knowledge of Infection Control

## **Campaign Specific Selection Process**

### ***Ranking/Short listing / Interview***

A ranking and or short-listing exercise may be carried out on the basis of information supplied in your application form. The criteria for ranking and or short listing are based on the requirements of the post as outlined in the eligibility criteria and skills, competencies and/or knowledge section of this job specification. Therefore it is important that you think about your experience in light of those requirements.

Failure to include information regarding these requirements may result in you not being called forward to the next stage of the selection process.

Those successful at the ranking stage of this process (where applied) will be placed on an order of merit and will be called to interview in 'bands' depending on the service needs of the organisation.

### **Application Process:**

Interested candidates who meet the Person Specification requirements should send their CV & cover letter to [karl.mooney@coolminetc.ie](mailto:karl.mooney@coolminetc.ie)

Please quote this application reference code **HR/LRK/SDL/CLR/0822**.

The closing date for applications is **5pm on Friday 9<sup>th</sup> September 2022**.

**Coolmine Therapeutic Community is an equal opportunities employer.**